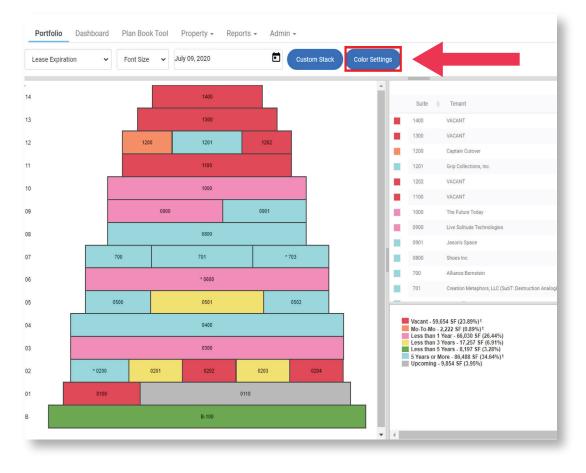


## How do I Change View Type Colors?

1. Click on the Stack View Hyperlink.

Portfo	lio Dashboard Plan Book Tool	Reports - Admin -						Email Digest
All 🚺	BE Samples 1							(±
Search Search t	by keyword, phrase, etc							
	Building	÷	Occupancy Target RSF	Vacancy Target RSF		Vacant Target RSF 🝦	Growth Potential SF $\ \ \varphi$	Vacant Units 🔶
	123 Main Street - REBNY NEW YORK NY, 10016	Property Insight C Stack View C	76% <sup>t</sup> C	24% <sup>t</sup> C	177,958	59,654 <sup>t</sup>	12,090 <sup>t</sup> 📥	7/27
			•					
Total:	1				177,958	59,6541	12,090 t	7/27

2. Click on Color Settings.



3. Click on any area containing a Hex Code.

/acancy				
Occupied	#FDFDFD	Vacant	#E04957	
	Reset		Reset	
Upcoming	#BABABA			
	Reset	-		
ease Expiration				
Month to Month	#F48F66	Vacant	#E04957	
	Reset		Reset	
Less Than 1 Year	#F38DBC	Than 3 Years	#F3DF71	
	Reset		Reset	
Less Than 5 Years	#6AA852	More Than 5	#92DFE3	
	Reset		Reset	
Upcoming	#BABABA	Unknown	#EEEEE	
	Reset		Reset	
Expired	#29DB82			
	Reset			

4. Change the color by typing in a **Hex Code** OR **Click and Drag** on the panel to set any shade you want.

5. Click Save.

/acancy				
Occupied	#FDFDFD	Vacant	#E04957	
	Reset		Reset	
Upcoming	#BABABA			
	Reset			
ease Expiration				
Month to Month	#F48F66	Vacant	#E04957	
	0		Reset	
Less Than 1 Year		Less Than 3 Years	#F3DF71	
			Reset	
Less Than 5 Years		Than 5 Years	#92DFE3	
	Reset		Reset	
Upcoming	#BABABA	Unknown	#EEEEE	
	Reset		Reset	
Expired	#29DB82			
	Reset			

**Default Hex Codes:** If you're having trouble finding the right code, feel free to use the ones shown here.

#F48F66	Vacant	#E04957
Reset		Reset
#F38DBC	Less Than 3 Years	#F3DF71
Reset		Reset
#6AA852	More Than 5 Years	#92DFE3
Reset		Reset
#BABABA	Unknown	#EEEEE
Reset		Reset
#29DB82		
Reset		
#F3DF71	Store Area	#F85353
Reset		Reset
#70F6F6	Floor Common	#74F474
Reset		Reset
#FE8AFE	Unknown	#EEEEE
	Reset #F38DBC Reset #6AA852 Reset #BABABA Reset #29DB82 Reset #T0F6F6 Reset #70F6F6 Reset	#F40F00   Reset   #F38DBC   Reset   #6AA852   More Than 5 Years   Reset   #BABABA   Unknown   Reset   #29DB82   Reset   #F3DF71   Store Area   #F3DF71   Reset   #70F6F6   Floor Common   Reset